WISCONSIN DEPARTMENT OF
Public Instruction

Roster Work Plan for WISEdata Portal (course data elements)
Roster/Career Ed /Course Planning (PK-12)/Course Data Collection Guide
School Year_____

*add rows for each course you offer

Course Title/Local Course Code *(What do you call your course and how do you code it in your system?)*	Roster/Courses/State Code	Grade Level *(Who can take the course Pk-12?)*	Programs for courses	Teacher License	Performance Base Conversion Type	Dual Enrollment	Advanced Courses AP or IB	IRC	Work Based Learning
	-SCED updates yearly -WBL Roster Codes -SCED/Rigor Level defined in SCED code: X,H,G,E,B ***Check what Roster Codes are already being sent to WISE. -MS CTE may be "Exploratory." -Sort by Column F. Is the course part of a Career Pathway? -https://dpi.wi.gov/standards *What Content Standards are used? -Health Science codes		*review the definitions and indicate: -Certified Career Education -Non-Certified Career Education -Dual Enrollment -World Language -Career Education Programs *may be extra click in SIS Career Education Data Reporting Scenarios	-list license for all grades -CTE courses (9-12) must be taught by CTE licensed teacher (some exception with -Health/Science Licensure, Perkins Funding) -Classroom Position Descriptor, -CTE crosswalk -https://dpi.wi.gov/computer-science/licensing -https://dpi.wi.gov/cte/equivalency -Pathways to Licensure -What Can I Teach with My License? -College/Universities Professors/Instructors do not need DPI licenses *What Content Standards are used?	-describes the assessment of the student's performance, such as pass, fail, or incomplete. Required for grades 9-12 and enrolled in Roster, Career and Technical Education (CTE), and College and Career Ready (CCR) courses. (P,F,N,NG)	-is course taught by HS teacher -is course taught by College instructor Career Ed Data Reporting Dual Credit How do I submit Dual Enrollment *DPI is capturing all students in the course Career Education Help	-course approved by College Board for AP (FYI - any student can take an AP exam, without taking the course) -course approved for International Baccalaureate?	Industry Recognized Certificate -collected for State Report Cards for 9-12th grade. Career Education Programs	6 criteria: 1. Sustained interactions = minimum of 90 hours 2. real workplace settings (as practicable) or simulated environments 3. Fosters in-depth, firsthand engagement 4. Aligns with a course 5. Must include a training agreement 6. Business and education partners work together to evaluate and supervise the experiences

Career Ed 101/CTE Course Planning/Career Education FAQ (9-12)/Perkins Specific/Career & Technical Ed 20.21 Presentation/Perkins V

*add courses/rows for your Carl Perkins Career Pathway sequence of courses

Career Pathway Type	IAC/Cluster		CTE Course Title/Local Course Code/Roster Code/State Code	Program (Department) Area Type/	Dual Enrollment	Career Education Programs/IRC/Program Name	Work Based Learning	Certificated Program Status
-ensure the Career Pathway/Cluster matches the Roster/State/SCED Code (16 to pick from) *What CTE courses are not in a Career Pathway? **Career Pathway exist in Perkins and Regional Career Pathway work	-Is the school calculating Concentrators based on any 2 CTE courses or by setting up sequences of courses in a designed Career Pathway? **Instructional Area Code** *It is submitted with CTE program information for CTE concentrators in 11th and/or 12th grade within a chosen pathway. Districts will continue to identify CTE concentrators on their end. *Concentrators are identified by a sequence of courses tied together by IAC code. The IAC is showing what Career Pathway the student is interested in. IAC can be translated from existing Career Clusters developed by the CTE Department in your school, as part of Perkins and Regional Career Pathway work.	**IAC/CIP Cluster** *How is your district reporting IAC - course or student? *Where is your Career Pathway course sequence documented?	-make sure your roster code aligns with the correct career pathway type and IAC -Career Pathway Type -Courses - column F & G (CTE course & CTE Career Pathway Type) IAC Code to Cluster Mapping - column E (Cluster Title) -this is a group of CTE courses that are taught within the Career Pathway -Health Science codes -Carl Perkins Funding for Health Science Programming	**Participation-path way of the concentrator** -in the Roster Course file A,B,M,F,T,H -these are your elective departments -taught by CTE licensed teachers -What is a CTE Course -Perkins-Health/Science -CTE crosswalk	-is course taught by HS teacher -is course taught by College instructor Career Ed Data Reporting Dual Credit How do I submit Dual Enrollment *DPI is capturing all students in the course Career Education Help	-descriptors of Certified & Non-Certified -Career Education Data Reporting 21-22 *CTE CCR Data Reporting CTE Incentive Grant List could be a starting point but not all inclusive of the other Career Ed Programs Approved Certifications from DWD by year	6 criteria: 1. Sustained interactions = minimum of 90 hours 2. real workplace settings (as practicable) or simulated environments 3. Fosters in-depth, firsthand engagement 4. Aligns with a course 5. Must include a training agreement 6. Business and education partners work together to evaluate and supervise the experiences	-indicates a students' progress within the Certified Career Education programs. A-Completed with Certificate B-Continuing C-Exited D-Completed without Certificate ***You need to check yes or no that this is a Certificated Program. Once the class is taken, confirm A,B,C,D for each student who took the course. ***reminding Data Entry that you need to code completers by individual student or this will read as an error (Career & Tech Tab, 6795, 6871, 7115).

Google Sheets Example

Identify a Data Entry Team

A team would include representatives from the following departments that understand state/federal laws, school policy, and school processes:

- SIS/Registration - data collected on registration forms, attendance...
- Sp Ed - Oct 1 report, sSEPA dates, Ed Env Codes, Disability status, annual IEP criteria, CEIS
- Pupil Services - Students experiencing homelessness, 504, Teen parents, Food Service/Economic Disadvantage...
- Graduation/Dropout/Exit Type - collects student promotion, exit type for regular ed, Sp Ed, homeless...
- Discipline - someone that understands inputting In-School Suspension, Out-School Suspension, Expulsion
- Instruction - Roster coding all courses (rigor), EL, CTE, Dual Enrollment

Name all staff involved	SIS/Registration Team	Sp Ed Team	Pupil Services Team	Graduation/Dropout/ Exit Type Team	Discipline/ISS/OSS/ Expulsion Team	Instruction, CCR & CTE (Roster) Team
Data Entry: Practices/Collection/Curriculum, DPI rules: Teach how to use SIS: Who can ask SIS for help: Review of data in WISEdata & WISEdash:						

Career Ed Data Snapshots:

18.19 Roster/Career Ed data was January 28, 2020.

19.20 Roster/Career Ed data was December 8, 2020.

20.21 Roster/Career Ed data was December 7, 2021.

21.22 Roster/Career Ed data will be December 6, 2022

How does your school document and map the course sequencing for Perkins and other Career Pathways (Regional Career Pathways, local career pathways)?

Areas of CTE Data Focus:

Perkins Concentrators - do you have a POS/Career Pathway created? -CTE departments do - review with them

1. Concentrators vs. (Participant Information)
2. Dual Enrollment - recorded in Roster/course
3. Career Education Programs - Certificates/IRC/Technical Diploma/Non-Certified Certificates
4. Career Pathways - IAC/CIP

Additional Resources

DPI, WISE Help Ticket

WISEdata Elements

WISEdash & Snapshot USES

WISEdash Glossary

20/21 WISEdata changes preview - DRAFT

2020-21 Career Education Snapshot Preparation Guide + Data Checklist

Perkins V CTE Concentrator Guide

Special Populations in Perkins V - these populations are collected in data across the district

*Career Education Data Reporting (graphic)

*Career Education Program Definitions_21-22_NEW UPDATES

Career Education Data Reporting 2019-20

Course and Program Data Guide 20.21 - School and District Report Cards

Accountability Resources - Report Cards At-a-Glance, Course and Program Data Guide

January 27 - Engaging Administrators and School Board Member in Career Readiness

WISEdata/WISEdash Data Check Pathways

WISEdata Conference 2022

Reporting Criteria for Work-based Learning

Presentation Recordings: YouTube Channel

2020-21 Students WISE User Group Agenda - Tuesday's @ 1:30pm

The WI K-12 Labor Market Information Guide

Work Based Learning

Work-Based Learning Programs Roster Coding

Perkins V Accountability System

Regional Career Pathways - sequence of courses

Career Technical Student Organizations

Perkins V: Defining Size, Scope, and Quality of CTE Programs

New Roster info 21.22:

- ○ **A: In 2021-22, all CTE courses also have a non-CTE counterpart. See this example below:**

Roster Code	Title	Subject Area	Rigor Level	CTE course	CTE career pathway Type	SCED 8
12188	PLTW Engineering Design and Development	21	General or Regular	yes	Human Services; Science, Technology, Engineering and Mathematics	21025G
13258	PLTW Engineering Design and Development	21	General or Regular	no	n/a	21025G

If you know the title of your course, you can put it into the Course Code search on this page and see what the **non-CTE version** is: https://dpi.wi.gov/wise/data-elements/coursereference

Warning 7099 - No CTE Concentrators for this district are submitted for this school year.

Warning 7101 - No CTE Participants for this district are identified for this school year.