

SUN PRAIRIE AREA SCHOOL DISTRICT
SUN PRAIRIE, WISCONSIN 53590

Job Description

JOB TITLE: SCHOOL SOCIAL WORKER

DEPARTMENT:	Pupil Services	
LOCATION:	District Wide	
REPORTS TO:	Director of Pupil Services	
PREPARED BY:	Director of Human Resources	DATE: December 28, 1996 rev (3/20)

SUMMARY:

School social workers support students' learning, social development, and mental and behavioral health using problem solving, assessment, data-based decision-making, and the delivery of evidenced-based interventions. School social workers collaborate and consult with educators, community, families, and other professionals to help create safe, healthy, and supportive learning environments for all students.

The school social worker functions as part of the district's Student Services Team. This team of Psychologists, Counselors, Social Workers and Nurses collaboratively provides a multi-leveled system of support through implementation and monitoring of evidence-based behavioral and academic interventions for all students in need. The services provided should reflect the specific needs of the students, families, and schools served and address the following non-exhaustive list of duties, responsibilities, and expectations:

School social workers apply their knowledge of both social work and education through consultation and collaboration with teachers, school administrators, parents, and community providers. They participate in effective data-based decision-making using a foundation of assessment and data collection to monitor student and system progress. School social workers engage in specific services for students, such as direct and indirect interventions that focus on academic skills, learning, socialization, and mental health. School social workers provide services to schools and families that enhance the competence and well-being of children, including promotion of effective and safe learning environments, prevention and remediation of academic and behavior problems, response to crises, and improvement of family-school collaboration.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. *Other duties may be assigned.*

1. Embrace the professional responsibility to interrupt systemic racism toward our black and brown children and families and to collaboratively dismantle, rebuild, and align our system for racial equity.
2. Implement the evidence based practices that make up the Sun Prairie Comprehensive School Based Mental Health continuum of services: Motivational Interviewing, SBIRT, CBITS, Bounce Back, Behavioral Health in Schools - Sun Prairie, Building Bridges.
3. Serve as the building level McKinney Vento coordinator.
4. Participate on IEP (Individual Education Program) teams by developing, reviewing, evaluating, case managing, and implementing IEPs for students with disabilities.
5. Lead and advocate for children and their families in order to promote strong connections to community and school resources utilizing a wraparound approach.
6. Provide equity leadership through awareness of relevant and current culturally and linguistically appropriate assessment and instructional practices.

7. Commit to ongoing development of your personal equity learning.

SUPERVISORY RESPONSIBILITIES: This position supervises the following positions:
Supervises students.

QUALIFICATION REQUIREMENTS: *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to eligible individuals with disabilities to perform the essential functions.*

EDUCATION and/or EXPERIENCE:
Master's degree from a graduate school of social work program.

COMMUNICATION AND LANGUAGE SKILLS:
Ability to read, analyze, and interpret general periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports and correspondence. Ability to effectively present information and respond to questions from individuals and groups.

MATHEMATICAL SKILLS:
Ability to work with mathematical concepts such as statistical inferences, fractions, percentages, ratios, and proportions to practical solutions.

OTHER SKILLS AND ABILITIES:
Ability to apply knowledge of current research and theory to instructional program. Ability to establish and maintain effective working relationships with students, parents, peers, and community. Ability to speak clearly and concisely in communication. Ability to use computers and other technology to accomplish job responsibilities.

ANALYTICAL AND REASONING ABILITY:
Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

TEMPERAMENTS:
Ability to direct others, deal with people, and influence people in their opinions, attitudes, and judgments. Ability to perform a variety of duties. Ability to work with people who express conflicting opinions. Ability to solve problems, make judgments, and reach conclusions. Ability to express personal feelings, work alone, and perform effectively under stress.

PHYSICAL ATTRIBUTES: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.* While performing the duties of this job the employee will frequently talk or hear, regularly stand, walk, and sit. Specific vision abilities of this job include close vision, distance vision and peripheral vision.

WORK ENVIRONMENT: *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.* The noise level in the work environment is moderate. The employee is directly responsible for the safety, well being of students.

CERTIFICATES, LICENSES:

Must possess and maintain or be eligible to hold a current Wisconsin Department of Public Instruction Social Worker license, Code 50. Must possess a valid driver's license.

PHYSICAL REQUIREMENTS:

Shall complete a physical examination as required by Wisconsin Statute 118.25.