To create a WAMS ID

1. Go to https://on.wisconsin.gov/
2. Click on "Self Registration" link
3. Review the User Acceptance Agreement
4. Click on the "Accept" button
5. Fill out the Profile Information, Account Information and Account Recovery
6. Click on the "Submit" button
7. Click on "Logout" to terminate the session
8. Go to your email inbox for the email address you entered in Profile Information
9. Open the email
10. Click on the link in the email to Activate the account (**Note:** If you do not click on the link in the email within 4 days, the account is deleted and you will need to start the Self Registration process from the beginning.)

To change WAMS ID profile information
Profile Management allows you to change your account information, email address, password and other information.

1. Go to https://on.wisconsin.gov/
2. Click on "Profile Management" link
3. Enter your User ID (WAMS ID) and Password
4. Click on the "Login" button
5. Enter the profile information you would like to change
6. Enter your WAMS ID password at the bottom to authorize the change(s)
7. Click on the "Submit" button
8. Click on "Logout" to terminate the session

To recover a forgotten WAMS ID or password
Note: You must know the answer to the secret question you setup for your WAMS profile and you must have access to the e-mail address associated with your WAMS profile. The link provided in an email is used to continue Account Recovery.

1. Go to https://on.wisconsin.gov/
2. Click on "Account Recovery" link
3. Enter either your WAMS ID-OR-the email address associated with your WAMS profile
4. Go to your email inbox for the email address associated to your WAMS profile
5. Open the email
6. Click on the link in the email
7. Enter the exact answer to your secret question
8. Enter a new password for your WAMS ID (A "Successful Wisconsin User ID Account Recovery" message will be displayed and will also be sent to your email address.)
9. Click on "Logout" to terminate the session

To enable a disabled WAMS ID

1. Go to https://on.wisconsin.gov/
2. Scroll down to the bottom of the page
3. Click on "Help Wisconsin Support" link
4. Enter the required fields (For best results, enter enough detail in the "Comments" section to explain your situation.)
5. Click on the "Submit" button
6. Click on "Logout" to terminate the session
7. Someone from WAMS Support team will contact you to discuss your situation