

# WISEdata: Public Student Enrollment Start to Finish

Presenters: Jeff Perry and Melissa Aro

## Day 2: 10:00 - 10:45 AM Questions and Answers:

1. **Brenda:** What is considered a significant gap in service? Are there any guidelines on the website?
  - a. Is a homeschooled student in your district considered parent placed private? DPI Reponse: No. Homeschooled students should not be reported to WISEdata for 2020-21.  
  
Whenever a student changes residency the exit must be submitted to WISEdata. A 30 gap results in reset of the Full Academic Year status of the student.
2. **Denise Mitcheltree - Green Bay:** What exit code should we use for students who we need to exit due to being placed in a facility/treatment? Does this also apply to special education students, or do they need to remain enrolled for FAPE purposes?
  - a. Decision Guide for Exit Types Public:  
<https://dpi.wi.gov/sites/default/files/imce/wisedata/pdf/exit-type-public-web.pdf>  
Choice:  
<https://dpi.wi.gov/sites/default/files/imce/wisedata/pdf/exit-type-choice-web.pdf>  
  
Exit Types: <https://dpi.wi.gov/wise/data-elements/exit-types>
3. **Jeni:** If we have students receiving in-patient therapy, and not attending school, I should exit them and then re-enroll when they return? What exit/entrance code should be used? What do if they only come back half days during a transition period and then eventually come back full days?
  - a. If the student is unable to receive services during their time at the facility, exit the student. If the facility is in your district and you are able to provide services, you can keep the student enrolled. If the student is coming back part time/half days, remember to adjust your attendance for that student.
4. **Brenda:** Is homeschooled student in your district considered parent placed private?
  - a. No, homeschooled students are not reported in WISEdata so there would be nothing to tie your enrollment to within the WISEdata system. [Parent Place Private students](#) specifically refer to special education students with a services plan.
5. **Ann Popp - Palmyra-Eagle:** Do I withdraw a spec ed student that has parents that takes the family down south for 2-3 week vacation to visit family? Happens several times a year.
  - a. If less than 30 days and are not receiving services but do intend to come back to your district, it is DPIs recommendation that you exit the student unless your district has a policy in place for this scenario.

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6. **Bill - Rice Lake:** For Parent Placed Private, we provide SPED for students in a local Private School. We report them as PPP, but have no idea if the private school reports them as primary as a choice school - How can we tell? Can we see this in WISEdata?
  - a. Yes, if the Private School is reporting the student as a Choice Participant, you will be able to see their Primary enrollment in WISEdata from that Private/Choice school.
7. **Wendy:** We have a student that transferred out of state and we used the TNC exit code, later in the year the student returned and enrolled in another Wisconsin school district. This caused an error and we were told to change the exit type to TC. This fixed the error but caused discrepancies in our SIS
  - a. Your SIS should have a way to keep more accurate tracking of exits, possibly with exit comments.
8. **Brenda:** If we are supposed to use ODO, why does it create an error in WISE?
  - a. ODO - subsequent enrollment then changes to TC.
9. **M. Theiler - Alma Center:** So if a student is in a residential placement placed by our district does he stay enrolled with our district?
  - a. No, the student will be exited from your district in WISEdata even if you are continuing to provide services. Only students placed in RCCs by a court order will continue to be reported by the resident district.
10. **Deb:** What if the district is paying for the placement?
  - a. Lots of reason PI 15, paying for services then students you have enrolled in your district.
11. **Georgia:** If students are attending a virtual school through our district 6603 agreement with RVA do we create another school in our SIS or should we use a non-primary enrollment, or is there another way they should be listed?
  - a. The student would be reported by the attending district, not the resident district with the agreement. Rural Virtual Academy is a multidistrict charter school. If your district is a participant in RVA then the students should be submitted under the RVA school code for your district. If your district is sending students to the authorizing district of RVA under open enrollment, then the authorizing district, which is also the attending district, should be reporting the student's data to WISEdata.
12. **Kathy P:** Do we exit migrant students who leave but are expected back in a month?
  - a. Yes, exit migrant students as they move around the state or out of state and re-enroll when they return.
13. **Jeni:** What about half day attendance after a gap for receiving services?

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- a. I hope I'm understanding correctly. Remember to submit the correct possible and actual day values so your attendance rate is accurate. For example, 0.5 and 0.5 instead of 1 and 1.
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14. **Sonja Hoskins - LaCrosse:** If a student leaves for less than 30 days due to traveling, what should we mark for attendance? Are they considered absent?
    - a. Follow your school board policy. If you do not have a local policy, we recommend you exit the student so their attendance is not negatively impacted.
  
  15. **Jessie Donar - Cuba City:** If we have students that lay their head in our district and our district transports them to another day facility that are able to accommodate their IEP needs (New Frontier, Common Threads), do those facilities report the student or do we (the home district) report these students? Should they be exited?
    - a. Yes, IEP can move the student. District should report those students.  
  
**Jessie:** Childa is unique...it depends on if the county is paying or if the school is contracting.
  
  16. **Ann Popp - Palmyra-Eagle:** We send homework, and they have school issued Chromebooks.
    - a. Melissa cannot answer this question right now.
  
  17. **Lynn Bentz:** How do you exit students that tell you they are moving out of State or Country, and we never receive a records request?
    - a. A parent telling the school district is not evidence. "ODO" should be used for the exit type.
  
  18. **Crystal Krachey:** So we have 2 students that are special education students. One goes to Chillida and the other one goes to New Frontier School and we pay for them to attend there. If I am understanding this correctly we do not have them enrolled in our SIS and we are not responsible for their grades the school they are attending is, but I do count them for my two Friday count dates.
    - a. Chillida has a school code. Need more information.
  
  19. **Tiffany Bauman:** A student left in October to go live with her grandparents in another state. The grandparents did not enroll her in any school until February. I did not exit her until I received a release of records. Should I have exited her sooner?
    - a. Unless your school board has a policy directing otherwise, yes, you could exit the student in October.

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- 20. Sharon Ennis:** What do you code a student who just refuses to come to school, has tried to open enroll to other districts has been denied, has tried Virtual School and has been removed from there too. His residence is in our district, but he does not attend school. Is there some code I can have for this kid as he will miss all testing. We have filed truancy a number of times and have been fined. What should we do?
- From this description it sounds like the correct exit type code would be ODO.
- 21. Bonnie:** If a student is in day treatment, not court ordered but has an IEP, should they still be exited? Does this cause an issue with the IEP?
- In many cases, a student in day treatment will still be receiving some educational services or special education services from your school district, though likely modified. If the student is completely unable to receive any services, then the student should be exited.
- 22. Beth:** If we have a student that has left the district per verbal confirmation from parent/guardian but we don't know what district they have moved to, do we leave them enrolled or withdraw and if so what code would we use.
- Unless your school board has a policy directing otherwise, yes, you could exit the student as of the last day s/he was in a seat receiving services. Unless/until other evidence/information is obtained ODO is the code to use.
- 23. Crystal Krachey:** We just had a student, not special ed., that got put into a day facility for 3 days. Should I have exited them for the 3 days and re-enter them?
- See Question 21. For day treatment the answer is the same for students with or without an IEP.
- 24. Georgia:** If the student is still supposed to be counted in our enrollment and so funding comes to us and yet it sounds like we are supposed to exit them, so they would not be in WISEdash? How do we enroll and yet unenroll?
- See Question 11.