



June 17, 2022

## **Announcements from the Summer Food Service Program (SFSP)**

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### **Summer Meals Week – June 20 – 24, 2022**

Celebrate Summer Meals Week, June 20 - 24, 2022! Thank you to our summer meal partners for your commitment to ensuring all children in Wisconsin have access to high-quality, nutritious meals this summer!

[State of Wisconsin, Department of Public Instruction Proclamation](#)

[State of Wisconsin, Office of the Governor Proclamation](#)

### **SFSP E-learning Certificates**

The SFSP E-learning provides a google form at the end of each lesson if you would like to receive an email to document that you completed training. If you haven't received the email, it is most likely due to the email address being entered incorrectly. Please proceed through the lesson and complete the form again, paying careful attention to the email address entered. Let us know at [sfsp@dpi.wi.us](mailto:sfsp@dpi.wi.us) if you are still have issues with getting certificates.

### **SFSP Claims for Reimbursement**

SFSP claims in general, cannot be entered until the end of the month. Schools that are used to filing claims as soon as the school year ends, will need to wait until the end of the month to file the SFSP claim. For schools that have regular school year meals and summer school meals in June, be sure to submit your claims separately, one for SSO (i.e., the school year) and one for the SFSP summer operation.

Also, each year in June, the processing of claims is shut down in order for the State to perform year-end wrap up and rollover into the new state fiscal year. Please be aware of the [Processing Schedule](#) when filing claims for any federal Child Nutrition Program.

Visit [SFSP Claiming](#) for complete instructions for filing claims. If your agency is being reviewed by DPI this summer, be sure to follow the instructions provided by the Consultant conducting your review.



*Program Abbreviation/Definition Key*

**SFA**=School Food Authority  
**SSO**=Seamless Summer Option  
**SFSP**=Summer Food Service Program

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