



Production Record Daily (All Meals)

		Date:	Preparer:		
Projected Participants	Component	Foods to be Served	Amounts Required	Amounts to be Prepared	Comments ³
Breakfast		M/MA ⁴			<input type="checkbox"/> CN Label
1 & 2		Fruit or Veg			
3 to 5		Grains			
6 to 12		Whole ¹	#of 1-year-olds:		
13 to 18		1%/Skim ²			
Adult					
AM Snack (Serve 2 of 5 components)		M/MA			<input type="checkbox"/> CN Label
1 & 2		Vegetable			
3 to 5		Fruit			
6 to 12		Grains			
13 to 18		Whole ¹	#of 1-year-olds:		
Adult		1%/Skim ²			
Lunch		M/MA			<input type="checkbox"/> CN Label
1 & 2		Vegetable			
3 to 5		Fruit or Veg			
6 to 12		Grains			
13 to 18		Whole ¹	#of 1-year-olds:		
Adult		1%/Skim ²			
PM Snack (Serve 2 of 5 components)		M/MA			<input type="checkbox"/> CN Label
1 & 2		Vegetable			
3 to 5		Fruit			
6 to 12		Grains			
13 to 18		Whole ¹	#of 1-year-olds:		
Adult		1%/Skim ²			
Supper		M/MA			<input type="checkbox"/> CN Label
1 & 2		Vegetable			
3 to 5		Fruit or Veg			
6 to 12		Grains			
13 to 18		Whole ¹	#of 1-year-olds:		
Adult		1%/Skim ²			
Add'l Snck (Serve 2 of 5 components)		M/MA			<input type="checkbox"/> CN Label
1 & 2		Vegetable			
3 to 5		Fruit			
6 to 12		Grains			
13 to 18		Whole ¹	#of 1-year-olds:		
Adult		1%/Skim ²			

Amounts Required: Total minimum amount of food required to be served, based on meal pattern serving size requirements and number of participants in each age group. May use the [Meal Requirements Calculator](#) to determine amounts.

Amounts to be Prepared: Total amount of each food item that will actually be prepared in order to provide the minimum amount of each food as indicated in *Amounts Required* Column. May use the [Food Buying Guide Calculator](#) to determine amounts. When recording amounts include pack size units, i.e. can size, pounds, ounces, and gallons.

¹ Whole milk must be served to children age 1. ² 1% or skim milk must be served to children age 2 and older.

³ Check box if using a CN labeled product. ⁴ M/MA may be served in place of the entire grain a maximum of 3 times/week.