



Date: July 19, 2021

To: Summer Food Service Program Sponsors

From: Amy J. Kolano, RD
Summer Food Service Program Coordinator

Subject: Request for Health Inspection Funds

USDA is providing funds to sponsors that participate in the Summer Food Service Program (SFSP) to cover the cost of the health inspections conducted between July 1, 2020, through September 30, 2021. All sponsors that participate in SFSP during this time period are eligible for these funds as long as the request for reimbursement is submitted by September 1, 2021. School Food Authorities (SFAs) may request funds for the two required inspections, per site, as long as both were conducted during the allowed time period, and the second inspection was not due to previous violations. SFSP Health Inspection Funds DO NOT cover the cost of licenses or certification training or re-inspections due to previous violations.

Steps for Requesting Funds

1. Complete 'Contact Info' and 'SFSP Sites' tabs on the Health Inspection Funds Request form. Site numbers can be found within your approved SFSP application.
2. Email the completed Health Inspection Funds Request form along with documentation of the fee paid for the health inspection(s) for each site that funds are requested for. The fee documentation must be itemized by site in order to receive reimbursement.
3. Submit all information by September 1, 2021. Scan and email all documentation to SFSP@dpi.wi.gov.

Questions? Email sfsp@dpi.wi.gov or call (608)297-9129.