

Wisconsin Department of Public Instruction



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Announcements from the Summer Food Service Program (SFSP)

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Final Rule: Streamlining Program Requirements and Improving Integrity in the SFSP and the Consolidated Appropriations Act

USDA is implemented regulatory changes to the Summer Food Service Program (SFSP) that simplify program requirements for SFSP program operators, improve the customer experience for participating children and families, and strengthen the integrity of the program. Many provisions codified through this final rule were previously allowed as program flexibilities and are demonstrated to facilitate program administration and service delivery for children and their families. Compliance with the provisions of the rule must begin May 1, 2023. Parts of the Final Rule most relevant to sponsor operation are noted within the [Final Rule Summary](#). The full Final Rule may be viewed online: [Federal Register Notice of Final Rule](#).

In addition to the Final Rule, the Consolidated Appropriation Act makes changes that allow for the SFSP to provide non-congregate meal service in

rural area under certain conditions. Details regarding how non-congregate meals may be implemented within these areas will be provided in the near future.

Training Opportunities and Registration

We are happy to announce in-person training this spring! As noted above, there are new regulations for the SFSP and these will be reviewed at all training sessions. **All sponsors must register for one of the training options below.** Registration information is also posted on the [SFSP Training page](#).

Option 1: Pop-up Sessions (Oak Creek, Sparta, Stevens Point, Appleton):

These sessions will be an open time period (no formal presentation) where returning sponsors can 'pop-in' to receive program updates, the latest resources from DPI and USDA, and receive one-on-one training with the DPI SFSP consultants. We'll be there to help you plan your 2023 program, assist with identifying community partners and potential sites for expansion, and answer specific questions you may have. Each location will provide the same information; choose the one most convenient to you!

- [Oak Creek – Wednesday, March 15, 2023, 9:00 a.m. – 12:00 p.m.](#)
- [Sparta – Thursday, March 23, 2023, 1:30 p.m. – 4:00 p.m.](#)
- [Stevens Point – Thursday, March 30, 2023, 9:00 a.m. – 12:00 p.m.](#)
- [Appleton – Wednesday, March 29, 2023, 1:00 p.m. – 4:00 p.m.](#)

Option 2: Full Day Training (Rice Lake, Madison): These full day group trainings will provide a comprehensive review of the SFSP administrative and operational requirements. Topics covered will include site eligibility, meal service requirements, production planning, procurement, site training and monitoring, civil rights requirements, meal counting, claiming, and financial management. This training is for new sponsors, returning sponsors with new administrative staff and any other sponsor personnel that that would like a complete refresher.

- [Rice Lake – Wednesday, March 22, 2023, 9:00 a.m. – 3:30 p.m.](#)
- [Madison – Wednesday, April 5, 2023, 9:00 a.m. – 3:30 p.m.](#)

Option 3: E-Learning Course: If not attending a Pop-up or a Full Day Training, you are required to [Register for the E-Learning Course](#). This is available online and can be access 24/7 without a password. The Lessons must be reviewed prior to starting SFSP operation. Complete the form at the end of each lesson for verification that the Lesson has been completed.

Training Materials and Resources

All Program materials, including one page summary resources organized by topic and prototype forms for completing recordkeeping requirements, can be found online on the [SFSP Materials & Resources](#) page. The one-pagers are helpful resources for training and reviewing Program requirements. Many of the resources have been updated for 2023. Sponsors attending a pop-up training or full day training will receive a paper copy to update your binders. Those taking the E-learning Course, should be sure to review the resources online.

Application Opens March 3rd

Sponsors may begin updating their SFSP application starting on March 3rd following the instructions provided in the 2023 SFSP Application Manual. The application will be due April 10th if ordering USDA Foods or requesting an advance in payment. It is due May 5th, if not ordering USDA Foods or requesting an advance.

Overview of Application Process Webinar

DPI will post a recorded webinar on the [SFSP Training page](#) on March 2nd that will review the Application process. It is highly recommended that this webinar be viewed prior to completing the application. The webinar is not live, so it may be viewed at any time.

The information contained in this Bulletin is also located on the [SFSP website](#). Questions may be directed to your [assigned SFSP consultant](#) or sent to sfsp@dpi.wi.gov.



Program Abbreviation/Definition Key

SFA=School Food Authority
SSO=Seamless Summer Option
SFSP=Summer Food Service Program

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