SFSP Daily Meal Count Form - Supper								Site Name:																											
Date										Date									Date																
Delivery Time								Delivery Time									Delivery Time																		
Meals Received/Prepared								Meals Received/Prepared										Meals Received/Prepared																	
Meal Available from Previous Day +								Meal Available from Previous Day +											Meal Available from Previous Day +																
Total Meals Available =									Total Meals Available =											Total Meals Available =															
First Meals Served to Children (cross off number as each child receives a meal)							ch	First Meals Served to Children (cross off number as child receives a meal)									each	First Meals Served to Children (cross off number as child receives a meal)						each	I										
1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12
	14	15	16	17	18	19	20	21	22	23	24	13	14	15	16	17	18	19	20	21	22	23	24	13	14	15	16	17	18	19	20	21	22	23	24
	26 38	27 39	28 40	29 41	30 42	31 43	32 44	33 45	34 46	35 47	36 48	25 37	26 38	27 39	28 40	29 41	30 42	31 43	32 44	33 45	34 46	35 47	36 48	25 37	26 38	27 39	28 40	29 41	30 42	31 43	32 44	33 45	34 46	35 47	36 48
	58 50	39 51	40 52	41 53	42 54	43 55	44 56	45 57	40 58	47 59	48 60	37 49	38 50	39 51	40 52	41 53	42 54	43 55	44 56	45 57	40 58	47 59	48 60	37 49	38 50	39 51	40 52	41 53	42 54	43 55	44 56	45 57	40 58	47 59	48 60
	52	63	64	65	66	67	68	69	70	71	72	61	62	63	64	65	66	67	68	69	70	71	72	61	62	63	64	65	66	67	68	69	70	71	72
73 7	74	75	76	77	78	79	80	81	82	83	84	73	74	75	76	77	78	79	80	81	82	83	84	73	74	75	76	77	78	79	80	81	82	83	84
85 8	36	87	88	89	90	91	92	93	94	95	96	85	86	87	88	89	90	91	92	93	94	95	96	85	86	87	88	89	90	91	92	93	94	95	96
97 9	78	99	100	101	102	103	104	105	106	107	108	97	98	99	100	101	102	103	104	105	106	107	108	97	98	99	100	101	102	103	104	105	106	107	108
			112	113	114	115	116	117	118	119	120		110	111	112	113		115		117	118		120	109	110	111		113	114	115	116	117	118		120
		123	124	125	126	127	128	129	130	131	132		122	123	124	125		127	128	129	130		132		122	123	124	125	126	127	128	129	130	131	
			136 148	137 149	138 150	139 151	140 152	141 153	142 154		144 156			135 147	136 148	137 149			140 152			143 155						137 149		139 151	140 152	141 153	142 154		144 156
145 146 147 148 149 150 151 152 153 154 155 Total First Meals =									Total First Meals =										Total First Meals =																
Second Meals Served to Children									Second Meals Served to Children												Second Meals Served to Children														
1 2 3 4 5 6 7 8 9 +								1 2 3 4 5 6 7 8 9 + 1 2										3 4 5 6 7 8 9																	
Total P	Total Program Adult Meals Total Program Adult Meals													Total Program Adult Meals																					
1	2	3	4	5	6	7	8	9	+			1	2	3	4	5	6	7	8	9	+			1	2	3	4	5	6	7	8	9	+		
Total N	lon-l	Prog	ram A	dult l	Meals	;						Total	Non-	Progr	am A	dult M	1eals							Total	Non-	Progr	am A	dult №	leals						
1	2	3	4	5	6	7	8	9	+			1	2	3	4	5	6	7	8	9	+			1	2	3	4	5	6	7	8	9	+		
					То	tal Me	eals Se	erved	=								То	tal M	eals Se	erved	=								То	tal M	eals Se	erved	=		
Total Disallowed Meals +						Total Disallowed Meals +											Total Disallowed Meals +																		
Total Leftover Meals +						Total Leftover Meals +										Total Leftover Meals								+											
Total of Items (must equal Total Meals Avail) =						Total of Items (must equal Total Meals Avail) =										Total of Items (must equal Total Meals Avail) =																			
Children requesting meals after all available meals were served						Children requesting meals after all available meals were served										Childr	Children requesting meals after all available meals were served																		
1 2 3 4 5 6 7 8 9 10								1 2 3 4 5 6 7 8 9 10									1 2 3 4 5 6 7 8 9 10																		

SFSP Daily Meal Count Form - Supper	Site Name:											
Date	Date	Weekly Summary										
Delivery Time	Delivery Time	Complete the weekly summary for the days suppers were served										
Meals Received/Prepared	Meals Received/Prepared	during the week.										
Meal Available from Previous Day +	Meal Available from Previous Day +	1st Meals: This is the total number of complete 1st meals served to children.										
Total Meals Available =	Total Meals Available =											
First Meals Served to Children (cross off number as each child receives a meal)	ch First Meals Served to Children (cross off number as each child receives a meal)	2nd Meals: This is the total number of complete 2nd meals served to children.										
1 2 3 4 5 6 7 8 9 10 11	12 1 2 3 4 5 6 7 8 9 10 11	12										
	24 13 14 15 16 17 18 19 20 21 22 23	#Program Adult Meals : Program adult meals are those served to adults working directly with meal service.										
	36 25 26 27 28 29 30 31 32 33 34 35 40 27 20 20 40 44 40 40 44 45 44 47											
	48 37 38 39 40 41 42 43 44 45 46 47 60 49 50 51 52 53 54 55 56 57 58 59	 #Nonprogram Adult Meals: Nonprogram adult meals are those served to adults NOT working directly with meal service. 										
		72										
73 74 75 76 77 78 79 80 81 82 83 8	84 73 74 75 76 77 78 79 80 81 82 83	#Disallowed Meals (DM) : Disallowed meals are meals served to										
	96 85 86 87 88 89 90 91 92 93 94 95	children that are incomplete, taken off-site, served outside of the meal service time, etc. These should NOT be included in the 1st meal										
		count.										
109 110 111 112 113 114 115 116 117 118 119 1 121 122 123 124 125 126 127 128 129 130 131 1		00										
133 134 135 136 137 138 139 140 141 142 143 1		Lettover Meals: Lettover meals saved for service the following day.										
145 146 147 148 149 150 151 152 153 154 155 1	156 145 146 147 148 149 150 151 152 153 154 155											
Total First Meals =	Total First Meals =	1st Meals 2nd Meals #Program Adult Meals Prgm Adult #DM										
Second Meals Served to Children	Second Meals Served to Children	Mon.										
1 2 3 4 5 6 7 8 9 +	1 2 3 4 5 6 7 8 9 +	Tues.										
Total Program Adult Meals	Total Program Adult Meals	Wed.										
1 2 3 4 5 6 7 8 9 +	1 2 3 4 5 6 7 8 9 +	Thurs.										
Total Non-Program Adult Meals	Total Non-Program Adult Meals	Fri.										
1 2 3 4 5 6 7 8 9 +	1 2 3 4 5 6 7 8 9 +	Total										
Total Meals Served =	Total Meals Served =											
Total Disallowed Meals +	Total Disallowed Meals +	ר I										
Total Leftover Meals +	Total Leftover Meals +	7										
Total of Items (must equal Total Meals Avail) =	Total of Items (must equal Total Meals Avail) =	7										
Children requesting meals after all available meals were served	Children requesting meals after all available meals were served	7										
1 2 3 4 5 6 7 8 9 10	1 2 3 4 5 6 7 8 9 10	Signature of Site Supervisor										