SFSP Daily Meal Count Form - Lunch	Site Name:														
Date	Date	Date													
Delivery Time	Delivery Time	Delivery Time													
Meals Received/Prepared	Meals Received/Prepared	Meals Received/Prepared													
Meal Available from Previous Day +	Meal Available from Previous Day +	Meal Available from Previous Day +													
Total Meals Available =	Total Meals Available =	Total Meals Available =													
First Meals Served to Children (cross off number as each child receives a meal)	First Meals Served to Children (cross off number as each child receives a meal)	First Meals Served to Children (cross off number as each child receives a meal)													
1 2 3 4 5 6 7 8 9 10 11 12	12 1 2 3 4 5 6 7 8 9 10 11	12 1 2 3 4 5 6 7 8 9 10 11 12													
13 14 15 16 17 18 19 20 21 22 23 24	24 13 14 15 16 17 18 19 20 21 22 23	24 13 14 15 16 17 18 19 20 21 22 23 24													
25 26 27 28 29 30 31 32 33 34 35 36	36 25 26 27 28 29 30 31 32 33 34 35	36 25 26 27 28 29 30 31 32 33 34 35 36													
37 38 39 40 41 42 43 44 45 46 47 48	48 37 38 39 40 41 42 43 44 45 46 47	48 37 38 39 40 41 42 43 44 45 46 47 48													
49 50 51 52 53 54 55 56 57 58 59 60		60 49 50 51 52 53 54 55 56 57 58 59 60													
61 62 63 64 65 66 67 68 69 70 71 72		72 61 62 63 64 65 66 67 68 69 70 71 72													
73 74 75 76 77 78 79 80 81 82 83 84		84 73 74 75 76 77 78 79 80 81 82 83 84													
	96 85 86 87 88 89 90 91 92 93 94 95	96 85 86 87 88 89 90 91 92 93 94 95 96													
97 98 99 100 101 102 103 104 105 106 107 10		108 97 98 99 100 101 102 103 104 105 106 107 108													
109 110 111 112 113 114 115 116 117 118 119 12 121 122 123 124 125 126 127 128 129 130 131 13		120 109 110 111 112 113 114 115 116 117 118 119 120 132 121 122 123 124 125 126 127 128 129 130 131 132													
133 134 135 136 137 138 139 140 141 142 143 14															
145 146 147 148 149 150 151 152 153 154 155 15															
Total First Meals =	Total First Meals =	Total First Meals =													
Second Meals Served to Children	Second Meals Served to Children	Second Meals Served to Children													
1 2 3 4 5 6 7 8 9 +	1 2 3 4 5 6 7 8 9 +	1 2 3 4 5 6 7 8 9 +													
Total Program Adult Meals	Total Program Adult Meals	Total Program Adult Meals													
1 2 3 4 5 6 7 8 9 +	1 2 3 4 5 6 7 8 9 +	1 2 3 4 5 6 7 8 9 +													
Total Non-Program Adult Meals	Total Non-Program Adult Meals	Total Non-Program Adult Meals													
1 2 3 4 5 6 7 8 9 +	1 2 3 4 5 6 7 8 9 +	1 2 3 4 5 6 7 8 9 +													
Total Meals Served =	Total Meals Served =	Total Meals Served =													
Total Disallowed Meals +	Total Disallowed Meals +	Total Disallowed Meals +													
Total Leftover Meals +	Total Leftover Meals +	Total Leftover Meals +													
Total of Items (must equal Total Meals Avail) =	Total of Items (must equal Total Meals Avail) =	Total of Items (must equal Total Meals Avail) =													
Children requesting meals after all available meals were served 1 2 3 4 5 6 7 8 9 10	Children requesting meals after all available meals were served 1 2 3 4 5 6 7 8 9 10	Children requesting meals after all available meals were served 1 2 3 4 5 6 7 8 9 10													

SFSP Daily Meal Count Form - Lunch										Site Name:																						
Date											Date													Weekly Summary								
Delivery Time											Deliv	ery T	ime								Complete the weekly summary for the days lunches were served											
Meals Received/Prepared														l/Pre	pared	1						during the week.										
Meal Available from Previous Day +																•		Dav			+			1st Meals: This is the total number of complete 1st meals served to								
Total Meals Available =											Meal Available from Previous Day + Total Meals Available =													children.								
First Meals Served to Children (cross off number as each										ch	First Meals Served to Children (cross off number as each													2nd Meals: This is the total number of complete 2nd meals served to								
child receives a meal)													rece					•				children.										
1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	#D A.	-ll4 N Al.	D		41				
13	14	15	16	17	18	19	20	21	22	23	24	13	14	15	16	17	18	19	20	21	22	23	24	#Program Adadults working		•		are tnose se	rvea to			
25	26	27	28	29	30	31	32	33	34	35	36	25	26	27	28	29	30	31	32	33	34	35	36									
37 49	38 50	39 51	40 52	41 53	42 54	43 55	44 56	45 57	46 58	47 59	48 60	37 49	38 50	39 51	40 52	41 53	42 54	43 55	44 56	45 57	46 58	47 59	48	#Nonprogra					those			
61	62	63	64	65	66	55 67	68	69	70	71	72	61	62	63	52 64	65	66	55 67	68	69	70	71	60 72	served to adu	served to adults NOT working directly with meal service.							
73	74	75	76	77	78	79	80	81	82	83	84	73	74	75	76	77	78	79	80	81	82	83	84	#Disallowed	l Meals (D	M): Disallov	ved meals a	re meals ser	ved to			
85	86	87	88	89	90	91	92	93	94	95	96	85	86	87	88	89	90	91	92	93	94	95	96		children that are incomplete, taken off-site, served outside of the							
97	98	99	100	101	102	103	104	105	106	107	108	97	98	99	100	101	102	103	104	105	106	107	108		meal service time, etc. These should NOT be included in the 1st meal count. Leftover Meals: Leftover meals saved for service the following day. Follow sponsor's instructions.							
109		111				115	116				120	109	110	111	112	113	114		116	117	118		120									
121		123					128			131		121	122	123		125		127				131		TELLOVEL INE								
133 145								141 153				133 145		135 147						141 153		143	144	Follow spons								
								/leals				6 145 146 147 148 149 150 151 152 153 154 Total First Meals =													1st Meals	2nd Meals	# Program Adult Meals	# Non- Prgm Adult	# DM			
Second Meals Served to Children												Second Meals Served to Children												Mon.				Meals				
1	2	3	4	5	6	7	8	9	+			1	2	3	4	5	6	7	8	9	+			Tues.								
Tota	l Prog	ram A	Adult	Meals	5							Total	Progi	ram A	dult N	⁄leals								Wed.								
1	2			5	6	7	8	9	+			1	2	3	4	5	6	7	8	9	+			Thurs.								
Tota	l Non-	Progr	ram A	dult l	Meals							Total	Non-	Progr	am A	dult M	leals							Fri.								
1	2	3	4	5	6	7	8	9	+			1	2	3	4	5	6	7	8	9	+			Total								
Total Meals Served = To													tal M	eals S	erved	=				•												
Total Disallowed Meals +																T	otal [Disallo	wed l	Meals	+			1								
Total Leftover Meals +																Tota	al Left	over l	Meals	+												
Total of Items (must equal Total Meals Avail) =												Tota	of Ite	ms (n	nust e	qual T	otal N	/leals	Avail)	=												
Children requesting meals after all available meals were served											Childr	en rea	uestin	g meal	s after	all ava	ilable ı	meals v	were se	rved												
1	2	3	4	5	6	7	8	9	10			1	2	3	4	5	6	7	8	9	10			S	Signature	of Site Su	pervisor					