SFSP Daily Meal Count Form - Breakfast	Site Name:	

Column 1 / Column 2 / Column 3 (identical layout):

Date		Date		Date	
Delivery Time		Delivery Time		Delivery Time	
Meals Received/Prepared		Meals Received/Prepared		Meals Received/Prepared	
Meal Available from Previous Day	+	Meal Available from Previous Day	+	Meal Available from Previous Day	+
Total Meals Available	=	Total Meals Available	=	Total Meals Available	=

First Meals Served to Children (cross off number as each child receives a meal)

```
1    2    3    4    5    6    7    8    9    10   11   12
13   14   15   16   17   18   19   20   21   22   23   24
25   26   27   28   29   30   31   32   33   34   35   36
37   38   39   40   41   42   43   44   45   46   47   48
49   50   51   52   53   54   55   56   57   58   59   60
61   62   63   64   65   66   67   68   69   70   71   72
73   74   75   76   77   78   79   80   81   82   83   84
85   86   87   88   89   90   91   92   93   94   95   96
97   98   99   100  101  102  103  104  105  106  107  108
109  110  111  112  113  114  115  116  117  118  119  120
121  122  123  124  125  126  127  128  129  130  131  132
133  134  135  136  137  138  139  140  141  142  143  144
145  146  147  148  149  150  151  152  153  154  155  156
```
(The First Meals grid above repeats identically in all three columns.)

Total First Meals =	

Second Meals Served to Children
1   2   3   4   5   6   7   8   9   +

Total Program Adult Meals
1   2   3   4   5   6   7   8   9   +

Total Non-Program Adult Meals
1   2   3   4   5   6   7   8   9   +

Total Meals Served	=	
Total Disallowed Meals	+	
Total Leftover Meals	+	
Total of Items (must equal Total Meals Avail)	=	

Children requesting meals after all available meals were served
1   2   3   4   5   6   7   8   9   10

SFSP Daily Meal Count Form - Breakfast	Site Name:	

Date		Date		**Weekly Summary**
Delivery Time		Delivery Time		Complete the weekly summary for the days breakfast were served during the week.
Meals Received/Prepared		Meals Received/Prepared		
Meal Available from Previous Day	+	Meal Available from Previous Day	+	**1st Meals:** This is the total number of complete 1st meals served to children.
Total Meals Available	=	Total Meals Available	=	

First Meals Served to Children (cross off number as each child receives a meal)

1	2	3	4	5	6	7	8	9	10	11	12
13	14	15	16	17	18	19	20	21	22	23	24
25	26	27	28	29	30	31	32	33	34	35	36
37	38	39	40	41	42	43	44	45	46	47	48
49	50	51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70	71	72
73	74	75	76	77	78	79	80	81	82	83	84
85	86	87	88	89	90	91	92	93	94	95	96
97	98	99	100	101	102	103	104	105	106	107	108
109	110	111	112	113	114	115	116	117	118	119	120
121	122	123	124	125	126	127	128	129	130	131	132
133	134	135	136	137	138	139	140	141	142	143	144
145	146	147	148	149	150	151	152	153	154	155	156

2nd Meals: This is the total number of complete 2nd meals served to children.

#Program Adult Meals: Program adult meals are those served to adults working directly with meal service.

#Nonprogram Adult Meals: Nonprogram adult meals are those served to adults NOT working directly with meal service.

#Disallowed Meals (DM): Disallowed meals are meals served to children that are incomplete, taken off-site, served outside of the meal service time, etc. These should NOT be included in the 1st meal count.

Leftover Meals: Leftover meals saved for service the following day. Follow sponsor's instructions.

	Total First Meals =		Total First Meals =	
Second Meals Served to Children		**Second Meals Served to Children**		
1 2 3 4 5 6 7 8 9 +		1 2 3 4 5 6 7 8 9 +		
Total Program Adult Meals		**Total Program Adult Meals**		
1 2 3 4 5 6 7 8 9 +		1 2 3 4 5 6 7 8 9 +		
Total Non-Program Adult Meals		**Total Non-Program Adult Meals**		
1 2 3 4 5 6 7 8 9 +		1 2 3 4 5 6 7 8 9 +		

				1st Meals	2nd Meals	# Program Adult Meals	# Non-Prgm Adult Meals	# DM
Total Meals Served =		Total Meals Served =						
Total Disallowed Meals +		Total Disallowed Meals +	Mon.					
Total Leftover Meals +		Total Leftover Meals +	Tues.					
Total of Items (must equal Total Meals Avail) =		Total of Items (must equal Total Meals Avail) =	Wed.					

	1st Meals	2nd Meals	# Program Adult Meals	# Non-Prgm Adult Meals	# DM
Mon.					
Tues.					
Wed.					
Thurs.					
Fri.					
Total					

Children requesting meals after all available meals were served

1 2 3 4 5 6 7 8 9 10

Children requesting meals after all available meals were served

1 2 3 4 5 6 7 8 9 10

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Signature of Site Supervisor