

Wisconsin Department of Public Instruction



CACFP BULLETIN

October 2023-01

Announcements from the Child and Adult Food Care Program (CACFP)

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Reminder: CACFP Center Contract Renewal – ACTION NEEDED BY OCTOBER 14th (All but FDCH)

Agencies were notified September 29, 2022, that the FFY 2023 CACFP contract opened for renewal. To continue participation in the CACFP during FFY 2023 (October 1, 2022 – September 30, 2023) you must complete and submit the contract using the [Online Services](#) website. Information to complete the CACFP contract can be found on our [Contract](#) webpage.

Your agency must submit the contract no later than **Friday, October 14, 2022**. You will not be able to submit an October 2022 claim if your contract is not approved. Upon approval, the DPI will email an approval letter to the Authorized Representative.

Independent Centers Only: Annual CACFP Financial Report DUE NOVEMBER 1, 2022 (All but FDCH)

All independent agencies (one site on the CACFP) that participated on the CACFP **between October 1, 2021, and September 30, 2022**, should start gathering financial records to complete the CACFP annual financial report. This report is due November 1, 2022. **However, do not submit the report until AFTER the September 2022 claim has been submitted.**

Federal and State Grant Contacts (All)

Jacqueline Jordee has changed her name to Jacqueline Darrow. Her email address is Jacqueline.Darrow@dpi.wi.gov. Jacqueline assists agencies with Online Services passwords, Aids Banking, and One-time exceptions for Late Claims. Refer to the [Federal & State Grant Contacts](#).

Grain Based Desserts (All)

The Community Nutrition Team (CNT) would like to remind agencies of the meal pattern requirements regarding Grain Based Desserts (GBD). Refer to [Is it a Grain-Based Dessert](#) handout for help determining if a food item is a GBD.

GBD such as granola bars, cookies, cakes, brownies, sweet pastries, sweet breads, sweet rolls, and other dessert-like food products are not creditable in the CACFP and cannot be served as a required component of a CACFP meal. Additionally, because GBD are not creditable in the CACFP, they are an unallowable CACFP cost and may not be purchased with CACFP reimbursement or allocated to CACFP funding.

The *Is it a Grain-Based Dessert* handout is located under Guidance Memorandum 12: Meal Requirements Ages 1-18 (GM L for FDCH) on the [Guidance Memorandum](#) webpage.

Now Available! New Fruit Yield Data Added for the Food Buying Guide for Child Nutrition Programs Interactive Web-Based Tool! (All)

New from Team Nutrition: New food yields data has been added to the Food Buying Guide for Child Nutrition Programs Interactive Web-based (FBG) Tool and Mobile App! Now available, the following fruit yield data: purees

(banana, blueberry, and strawberry), frozen mango, and frozen berry blend. This is a continuation of yield data from phase two of the FBG Yield Study, with the first set of data (sorghum) being released in July 2022. Stay tuned for additional yield data releases coming soon. Check out the [Food Buying for Child Nutrition Programs](#) today!



REMINDER: Claim Submission Deadlines: Federal regulations impose a claim submission deadline of 60 calendar days after the last day of the month for which the claim applies. For DPI's CACFP Claim Submission Deadlines visit [Claim Submission Deadlines](#).

Contact your [assigned CACFP consultant](#) with questions about the items in the bulletin, or other CACFP questions.

Do you have new staff working with the CACFP? Check out this resource [New Staff Responsibilities for CACFP](#).

For DPI's CACFP COVID-19 Information visit [CACFP Resources for Transitioning Back to Normal Operations](#).



Program Abbreviation Key

CC=Child Care
AR=At Risk
FDCH: Family Day Care Home
HS: Head Start
ES: Emergency Shelters
SO: Sponsoring Organizations
OS: Outside of School Hours Care
ADC: Adult Day Care
ALL: Applies to all types

The abbreviation key identifies each type of program in the CACFP. Each section above identifies who the information applies to when implementing the CACFP. If your type of program is not listed in a section, it does not apply.

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