COLAND AGENDA
Council on Library and Network Development
Friday, January 13, 2023
9:00 AM - 12:00 PM
Including a virtual tour of Recollection Wisconsin

Virtual Meeting: **Join Microsoft Teams Meeting**

Call in Option: **608-620-9781** Conference ID: 710 437 87#

COLAND Goals:
1. To encourage the conversations related to increased broadband equity statewide.
2. To encourage the conversations and provide advocacy related to digital equity ebooks, cooperative contracts, access to digital information, and other information technology development.
3. Examine services and practices adopted during the pandemic to continue enhancing access and inclusivity.
4. Examine non-traditional and underrepresented services, resources, and partners to create spaces, programs, and collections that include all dimensions of identity.
5. To support revisions to ongoing issues for school librarian licensing and professional standards, and advocate for adequate staffing of school libraries.
6. To recruit new members and help grow an organizational structure that encourages more active involvement by council members.

1.	**Call to Order** (Action; 5 minutes)	Isa Small, *COLAND Chair*
	Roll Call/Determination of Quorum (Information)	Terri Muraski, *COLAND Secretary*
	Introduction of Guests/Visitors	Isa Small
	Changes/Additions to Agenda (Action)	All
	Approval of November 11, 2023, Minutes (Action)	Terri Muraski
2.	**Welcome from Recollection Wisconsin Representative**	Emily Pfotenhauer, *WiLS Digital Strategist and Grants Manager*
3.	**Recollection Wisconsin Virtual Tour** (30 minutes)	Emily Pfotenhauer; All
4.	**Report of the Chair** (Information, Discussion; 5 minutes)	Isa Small; All
5.	**DPI, ARPA, PLSR, and School Libraries Updates** (Discussion; 20 minutes) Biennial Reports s. 43.07(4), (5), (7) • Updated Public Library System Map	Barbara Van Haren; Ben Miller; DPI Staff

6. **Legislative Update** (Discussion; 11:30; 15 minutes)

Interim Assistant State Superintendent, Barbara Van Haren

7. **State Budget Process** *(Presentation/*Discussion, 20 minutes)
- [Overview of DPI's Budget Process](#)

Ben Miller, *DPI*

8. **Network Development Subcommittee Reports**
- [Broadband Development Committee Report; November 11th, 2022](#)
- [Broadband Development Committee Report; December 16th, 2022](#)

(Discussion, Action; 15 minutes)

Ellen Kupfer, *Vice-Chair*; DPI Staff

9. **Review of [2021-2023 COLAND Goals](#)**
Discussion on COLAND Biennial Report

(Information, Discussion, Action; 30 min)

Isa Small, *Chair*
DPI Staff

9. **Review Meeting Dates and Tentative Locations** (Information, Discussion; 5 minutes)
- 2023 Meeting Dates:
  - Friday, March 10th, 2023
  - Friday, May 12th, 2023
  - Friday, July 14th, 2023
  - Friday, September 8th, 2023
  - Friday, November 10th, 2023

- Tentative Locations:
  - Platteville
  - Bayfield

Isa Small;
All

10. **Announcements**

Isa Small;
All

11. **Adjournment**

Isa Small;
All

43.07   Council on library and network development. The state superintendent and the division shall seek the advice of and consult with the council on library and network development in performing their duties in regard to library service. The state superintendent or the administrator of the division shall attend every meeting of the council. The council may initiate consultations with the department and the division. The council shall:

(1) Make recommendations to the division in regard to the development of standards for the certification of public librarians and standards for public library systems under s. 43.09.

(2) Advise the state superintendent in regard to the general policies and activities of the state's program for library development, interlibrary cooperation and network development.

(3) Advise the state superintendent in regard to the general policies and activities of the state's program for the development of school library media programs and facilities and the coordination of these programs with other library services.

(4) Hold a biennial meeting for the purpose of discussing the report submitted by the state superintendent under s. 43.03 (3) (d). Notice of the meeting shall be sent to public libraries, public library systems, school libraries and other types of libraries and related agencies. After the meeting, the council shall make recommendations to the state superintendent regarding the report and any other matter the council deems appropriate.

(5) On or before July 1 of every odd-numbered year, transmit to the state superintendent a descriptive and statistical report on the condition and progress of library services in the state and recommendations on how library services in the state may be improved. The state superintendent shall include the report as an addendum to the department's biennial report under s. 15.04 (1) (d).

(6) Review that portion of the budget of the department relating to library service. Recommendations of the council in regard to

the budget shall accompany the department's budget request to the governor.

(7) Receive complaints, suggestions and inquiries regarding the programs and policies of the department relating to library and network development, inquire into such complaints, suggestions and inquiries, and advise the state superintendent and the division on any action to be taken.

History: 1979 c. 347; 1983 a. 524; 1985 a. 177; 1995 a. 27; 1997 a. 27.

Meeting Minutes
Council on Library and Network
Development
Friday, November 11, 2022
9:00 AM - 2:00 PM

<u>**Council Members:**</u>

Present:
Isa Small (Chair)
Ellen Kupfer (Vice Chair)
Terri Muraski (Secretary)
Amy Beth Bahena-Ettner
Terrence Berres
Andi Cloud
Nick Dimassis
Jaime Healy-Plotkin
Dennis Myers
Rob Nunez
Michael Otten
Joan Schneider
Charmaine Sprengelmeyer-Podein
Christinna Swearingen
Rachel Thomas
Kristi Williams

Missing:
Miriam Erickson
Joshua Klingbeil
Amy Thornton

DPI Staff:
Martha Berninger
Allyson Hanz
Ben Miller
Shannon Schulz
Elizabeth Tomev
Monica Treptow
Barbara VanHaren

Guest: Nancy Kerr, LEMPL

Call to Order (9:02 AM) - Isa Small, COLAND Chair
Roll Call - Quorum present

Minutes of September 9, 2022 meeting
Motion to approve minutes - Dennis Myers   Second: Amy Beth Bahena-Ettner
Minutes approved unanimously

Welcome and Tour of the LE Phillips Memorial Library (LEMPL) - Nancy Kerr
Nancy Kerr, the director of LEMPL introduced herself and welcomed COLAND to Eau Claire.
Andi Cloud, attending her first meeting in-person, introduced herself.
Nancy Kerr provided a tour of the library.

Report of the Chair - Isa Small
Isa Small attended the WLA conference and reminded council members about Legislative Day on February 7, 2023. She is also working to become more aware of updates and issues related to all types of libraries

DPI, ARPA, PLSR , and School Libraries Updates - DPI Staff
Monica Treptow reported on a panel presentation on Connecting Libraries that was given at WLA and will be repeated at WEMTA. She also continues her outreach work, with updates being

presented to each of the CESAs. In December she will participate in the School Leaders Advancing Technology in Education (SLATE) technology conference.

Ben Miller reported that the DPI Library Systems Team has completed the review and approval of Library System plans. The first 2023 System Aid payment will be made prior to December 1, 2022. DPI funds the creation of the documentation process for these plans. The most exciting aspect is a report from the newly merged Prairie Lakes Public Library System. The merger process for Arrowhead and Lakeshores was discussed. There are other Systems considering possible mergers and watching this process. The timing of catalog and technology mergers are an important consideration. DPI is working on a PLSR report with information related to mergers. The plan was to have the PLSR report ready this fall, but the team decided to add voluntary standards for implementation.

The DPI submitted its 2023-2025 budget request to the Governor on September 15. The request includes an increase in state support to public libraries, dedicated funding for Recollection Wisconsin digital archiving, and full funding for contractual expenses for lifelong learning resources - Badgerlink and Newsline for the Blind databases. A letter of support from COLAND related to the budget request would be beneficial.

The Library Services Team is reviewing the Final Report, which is available online, covering the statewide inventory of electronic databases and a needs assessment of electronic databases from CDygert Solutions. They are beginning the process of prioritizing next steps. They will be working through a Badgerlink procurement process in 2023 and this report will inform that process. The Badgerlink advisory group put out a call for new members.

Miller shared information on ARPA funding sources and competitive grants for special funding of about $3 million for programs related to COVID. He also reported on supply chain issues related to implementing the new programs.

Dennis Myers asked about bandwidth connection improvements. Miller reported that many libraries use TEACH lines. Bandwidth improvements to those lines would be beneficial..
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LSTA Five Year Plan Presentation and Discussion
The LSTA five year plan, 2023-2027 was presented by Ben Miller. Everyone on the team contributed to this plan, which serves as a five year, mission driven strategic plan. The $3 million LSTA funding is used for staff, DPI projects, and grants to libraries and library systems, especially for training and professional development. WiLS evaluated the LSTA program and Miller shared the identified strengths and areas that need improvement. This evaluation focused the team on increasing awareness and more consistent assessment based on data.

The goals of the plan were reviewed and discussed:
- Provide Wisconsin residents with access to information, including broadband access in libraries and homes, and providing libraries with support for user training.
- Support for recruitment and retention of library staff, providing professional development opportunities, and developing awareness and support for the use of data in decision making and planning.
- Support for collaboration and networking of libraries

Licensing for librarians was discussed, as well as technology training available online. Miller provided links to the full plan, a summary infographic and an email to share feedback. As the plan is implemented annual and biennial budgets will be developed internally and shared with external

partners including COLAND. There is a move at the federal level to fund $1 per person, which would effectively double the funding in Wisconsin.   The planning process and goals were praised for their thoughtfulness and focus on library users.

Network Development Subcommittee Report

Ellen Kupfer reported on the first meeting. They plan to focus on connectivity and digital equity. If anyone else is interested in joining the group contact Ellen. They may reach out beyond COLAND for a school library perspective and they discussed other possible collaborations. Their next meeting will be November 18 at 2:30. They will report back with more official recommendations or assistance from COLAND after a few more meetings.

Review of 2021-2023 COLAND Goals

The council should begin working on the next set of COLAND goals along with the next biennial report on the current goals. Isa Small suggested forming one or two small working groups. Miller offered assistance from DPI.

Ellen Kupfer/Jaime Healy-Plotkin made a motion to form a working group to review the 2021-23 COLAND goals and develop the next biennial report. Motion passed unanimously. Terri Muraski, Andi Cloud, Charmaine Sprengelmeyer-Podein, and Amy Beth Bahena-Ettner volunteered to join Isa Small as members.

The group discussed working on transforming COLAND from a meeting group to more of an effective advocacy group. The goals are an important tool for guidance and visioning.

Legislative Update - John Johnson, Deputy State Superintendent

John Johnson introduced himself. He reported on the results of the election. DPI will work with the budget request from the DPI. With the re-election of Governor Evers changes to the constitution related to DPI and the Superintendent are not expected..

Johnson discussed the budget request and the increases in library funding which were included. The budget process moving forward will begin when the Governor gives a budget address in February. The budget will then be assigned to the legislative Joint Finance Committee. Public hearings are typically held throughout the state, followed by focused hearings in Madison. They also often remove items deemed as non-budgetary. K-12 education is dealt with last and is roughly one third of the budget. The budget then has to be passed by both houses of the state legislature. It goes to the Governor, who has a line item veto.

There is currently a $5-6 billion surplus for the upcoming budget to fund increases. The education increases requested are for about one-third of the surplus.

Miller shared that the library requests did mostly make it through the last budget process. Recollection Wisconsin was the one piece that was cut last time.

Amy Beth asked about methods that COLAND might use to support the budget. Johnson recommended writing letters from the Council, making sure to contact the majority party legislators on Joint Finance. The letters should include information to both educate and advocate. Participating in public hearings is important. Letters to the Editor and highlighting state funded library activities can also be effective. Miller discussed collaborating with the Library Development & Legislative Committee as well as participating in Library Legislative Day.

Johnson described the history of the Common School fund in Wisconsin.

Johnson shared information on the search for an Assistant State Superintendent for Libraries and Technology. They will interview over the next few weeks, hold town hall presentations, followed by an appointment by the Superintendent for the remainder of her term. The position requires a strong advocate who will collaborate with Ben Miller and the Library Services team.

Johnson praised ARPA project development and implementation by libraries. He also stressed support for intellectual freedom and the Freedom to Read in all Wisconsin libraries, including support for including windows and mirrors in library collections for a diverse population.

Review Meeting Dates and Locations

January meeting will be virtual.   Isa Small asked for suggestions for other 2023 meetings.. Bayfield is a possibility for the summer meeting. There was support for a school library or maybe a rural setting. Amy Beth will check on the Appleton area in March. Travel Wisconsin just had a feature on the one room library that might be interesting if the technology is available. Colby has a new library building to consider. DPI staff can also assist with tying the agenda to the location.

Announcements

Congratulations to Miriam Erickson who was inducted into the WI Library Hall of Fame at WLA.

Adjournment

Isa Small adjourned the meeting at 12:28

Respectfully submitted,

Terri Muraski
COLAND Secretary