



Assessment Update for Parental Choice Schools

January 18, 2024

WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

Assessment

Reminder:

Verify Student Data

DPI will load student data from WISEdata into the DRC INSIGHT Portal (Forward) and PearsonAccess^{next} (ACT with writing and PreACT Secure). To ensure that you have the correct roster of students for testing, please make certain that your student enrollment and demographic data are correct in WISEdata before the end of the day on January 25.

ACT

New:

ACT Accommodations - Due January 19

The last day to request ACT Accommodations and EL Supports is January 19. This is a firm deadline. Accommodations requests submitted after this date will not be approved unless a unique circumstance warrants a [Qualified Exception to Deadline](#). Resources on how to enter accommodations can be found on the [Wisconsin ACT Website, Step 3 - Accommodation](#).

Reminder:

Additional Steps Needed to Order the ACT for Non-Choice Students

Listed below are the complete list of steps necessary for schools to order the ACT with Writing for their non-choice students.

- Complete the DPI order form by the January 19 deadline. This step is to notify DPI whether a school plans on testing non-choice students.
- Verify that DPI has loaded your choice students (and non-choice students from schools that are receiving the all school report card) into the portal (January 29-31 window to complete this step).
- Once choice students have been verified as being loaded, school staff will be able to upload any additional 11th grade non-choice students into the portal that plan on testing (January 29-31 window to complete this step). This step is to let ACT know which students will be tested.
- ACT will ship test materials based on the students loaded into PANext.
- At the conclusion of the testing windows, DPI will contact schools to ask them to verify the actual number of non-choice students that were tested. DPI will then bill schools based on this updated information.

Student Roster Verification and Upload: January 29-31

- Assessment coordinators will receive an email later today with instructions on how to upload any additional students (choice or non-choice) who were not included in the initial DPI upload. School staff will be able to upload these additional students into PANext from January 29-31.

- Coordinators will be able to indicate the testing mode (paper or online) for each student.
- Barcode labels will be shipped only for students who are in PAnext at the end of the day on January 31. After January 31, schools can add new students, but they will not receive barcodes and schools will need to follow the instructions in the test administration manuals on how to prepare an answer document without a barcode.

Online Testing Site Readiness Service

ACT is beginning their outreach to schools and districts who opted into ACT's Online Testing Site Readiness Service. DACs should continue to monitor emails and calls from this service.

PreACT Secure

New:

PearsonAccess^{next} Opens January 22

On January 22, the PreACT Secure portal will open within [PearsonAccess^{next}](#) (PAnext) for the spring 2024 administration. Once the portal is open, DACs will automatically have access through the assessment drop down menu using their existing PAnext account credentials. DACs will need to create accounts and grant user access to the PreACT Secure portal for all testing staff.

Instructions on how to create accounts and/or update existing accounts can be found in the [PearsonAccessnext User Guide for the PreACT Secure](#).

PreACT Secure Trainings

DPI and ACT will be holding three training webinars and two office hours for the 2024 PreACT Secure assessment. Visit the [DPI PreACT Secure Training webpage](#) to register for these events and forward these training opportunities to all testing staff.

Reminders:

PreACT Secure for Non-Choice Students

9th and 10th grade non-choice students will again be allowed to take the PreACT Secure under the state contract. Cost for the test will be \$18 per student. Order deadline is set for January 19.

Forward Exam

Reminders:

2024 Forward Exam Resources

The DRC INSIGHT Portal Guide and the Test Administration Manual is available on the [Forward Exam Resources webpage](#).

New Forward Exam Practice Test

The new Forward Exam Practice Test, for each tested grade and content level, is now available on the [Forward Exam Practice Test webpage](#). [Updated Student Tutorials](#) are also now available and should be used in conjunction with the practice test.

2024 Forward Exam Trainings

The Forward Exam pre-recorded trainings for District and School Assessment Coordinators (DACs/SACs) and Test Administrators (TAs) are available on the [Forward Exam Trainings webpage](#).

Forward Exam for Non-Choice Students

Non-Choice students will again be able to take the Forward Exam with the cost of the exam remaining at \$35 per student. The order form can be found at [Forward Exam Order Form](#).

New Resources

As new resources are posted to our website, we will include them here for your convenience for a few weeks. This is NOT an exhaustive list but meant to highlight resources with significant relevance to our upcoming test windows.

Resource	Description	Assessment
DRC INSIGHT Portal Guide	Helps DACs, SACs and other users manage user permissions, student information, and testing responsibilities in the DRC INSIGHT Portal.	Forward
Test Administration Manual (TAM)	The TAM provides information for Test Administrators (TAs) in order to successfully administer the Forward Exam.	Forward
Forward Exam Practice Test	Students should be given the opportunity to practice with the online Forward Exam Practice Test as new tools and functionality have been included.	Forward
DAC/SAC Training	Required training for all DACs/SACs that did not attend the in-person training sessions in November.	Forward
Test Administrator (TA) Training	Required training for all TAs and covers all information TAs need to prepare for and administer the Forward Exam. DACs should ensure that all TAs view this training.	Forward

Important Dates to Remember

Be sure to refer to each specific assessment calendar for a complete list of key dates.

Date	Event	Program
January 19	Deadline to submit accommodations/supports in TAA	ACT
January 19	Deadline to notify DPI of intent to administer ACT and PreACT Secure to non-choice students	ACT & PreACT Secure
January 22	PearsonAccess ^{next} (PANext) opens for 2024	PreACT Secure
January 29	Student Rosters available in PANext	PreACT Secure
January 29 - 31	Verify ACT Student Rosters in PANext	ACT
January 30	Attend PreACT Secure Test Administration #1 training	PreACT Secure
February 6	Attend PreACT Secure Office Hour	PreACT Secure



Division of Student and School Success
Office of Educational Accountability
(608) 267-1072

January 2024 Wisconsin Department of Public Instruction

The Wisconsin Department of Public Instruction does not discriminate on the basis of sex, race, color, religion, creed, age, national origin, ancestry, pregnancy, marital status or parental status, sexual orientation, or ability and provides equal access to the Boy Scouts of America and other designated youth groups.