Assessment

Reminder:

Verify Student Data

DPI will load student data from WISEdata into the DRC INSIGHT Portal (Forward) and PearsonAccess next (ACT with writing and PreACT Secure). To ensure that you have the correct roster of students for testing, please make certain that your student enrollment and demographic data are correct in WISEdata before the end of the day on January 25.

ACCESS for ELLs

New:

Test Window Closing

The ACCESS for ELLs test window will close on Friday, February 2. Please ensure that all students have completed all sections of the assessment by the end of that school day.

Reminder:

Materials

The last day to order Additional Materials is January 26. All materials are due back to DRC on or before Tuesday, February 13. Please ensure that UPS picks up your materials by Friday, February 9 to meet this deadline.

ACT

New:
ACT Accommodations - Due January 19
The last day to request ACT Accommodations and EL Supports is January 19. This is a firm deadline.
Accommodations requests submitted after this date will not be approved unless a unique circumstance warrants a [Qualified Exception to Deadline](#). Resources on how to enter accommodations can be found on the [Wisconsin ACT Website, Step 3 - Accommodation](#).

Reminder:
Online Testing Site Readiness Service
On January 15, ACT will begin their outreach to schools and districts who opted into ACT's Online Testing Site Readiness Service. DACs should continue to monitor emails and calls from this service.

PreACT Secure

New:
PearsonAccessnext Opens January 22
On January 22, the PreACT Secure portal will open within [PearsonAccessnext](#) (PAnext) for the spring 2024 administration. Once the portal is open, DACs will automatically have access through the assessment drop down menu using their existing PAnext account credentials. DACs will need to create accounts and grant user access to the PreACT Secure portal for all testing staff. Instructions on how to create accounts and/or update existing accounts can be found in the [PersonAccessnext User Guide for the PreACT Secure](#).

PreACT Secure Trainings
DPI and ACT will be holding three training webinars and two office hours for the 2024 PreACT Secure assessment. Visit the [DPI PreACT Secure Training webpage](#) to register for these events and forward these training opportunities to all testing staff.

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DLM

New:
Learning Map Review
DLM is seeking science curriculum experts, special educators, and science educators across all grade levels in Life Science, Earth and Space Science, and Physical Science, to serve on expert panels to review new science learning map neighborhoods for the Dynamic Learning Maps® (DLM®) alternate assessment. If you are interested in participating, please complete the survey by the end of the day on Wednesday, February 7. This is not a commitment to attend or a guarantee of participation. If you would like more details, please contact Mike Peacy.

Reminders:
Rosters and Users
Please make sure that all Test Administrators and students have been added and updated in Educator Portal. In order for teachers to complete the first contact surveys, students need to be rostered to the teachers. Please also confirm users are up to date and that any users that do not require access are removed. If you have any questions about rosters and users, please contact Mike Peacy.

Training
In order for a teacher to be able to administer the DLM they need to complete the required teacher training. Teachers who are new to DLM or did not complete training last year need to complete the new teacher training. Returning teachers who completed the training last year need to complete the returning teacher training this year. Please encourage teachers to complete the training as soon as possible.

Forward Exam

Reminders:
2024 Forward Exam Resources
The DRC INSIGHT Portal Guide and the Test Administration Manual is available on the Forward Exam Resources webpage.

New Forward Exam Practice Test
The new Forward Exam Practice Test, for each tested grade and content level, is now available on the Forward Exam Practice Test webpage. Updated Student Tutorials are also now available and should be used in conjunction with the practice test.

2024 Forward Exam Trainings
The Forward Exam pre-recorded trainings for District and School Assessment Coordinators (DACs/SACs) and Test Administrators (TAs) are available on the Forward Exam Trainings webpage.

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NAEP and International Assessments

(for schools selected to participate in 2023-24 assessments only)

Reminders:

NAEP Assessment Planning Tasks

NAEP School Coordinators should be working through the Assessment Planning Tasks in the [NAEP Assessment Management System (AMS)](#). Registered School Coordinators received an email from westatstudies.com notifying them of the tasks, and the tasks will be reviewed during the Assessment Planning Meeting scheduled with the NAEP field staff. DACs can review the progress of most of the tasks in the NAEP AMS, but will not have full access to all the tasks unless they are also designated as the School Coordinator.

NAEP High School Transcript Study Open Through January 31

The NAEP High School Transcript Study (HSTS) data collection is open in the [NAEP Assessment Management System (AMS)](#). HSTS Coordinators will complete the course catalog submission and the transcript information survey, which are open through the **end of January**. The last step of the HSTS is the student transcript submission which will open in the summer of 2024.

See the [NAEP webpage](#) for grade levels and content areas assessed, dates, additional information, and resources; and contact [Angela Dugas](#) with any questions. If there are issues with the [NAEP AMS](#), please contact the NAEP Help Desk at NAEPHelp@westat.com or (800) 283-6237. To reset your password for the NAEP AMS, click "Learn more about how to log in" and then click "Forgot password".

Reading Readiness

Reminder:

For detailed information about requirements for screening go to the [Assessment of Reading Readiness Overview webpage](#).

New Resources

As new resources are posted to our website, we will include them here for your convenience for a few weeks. This is NOT an exhaustive list but meant to highlight resources with significant relevance to our upcoming test windows.

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Resource	Description	Assessment
DRC INSIGHT Portal Guide	Helps DACs, SACs and other users manage user permissions, student information, and testing responsibilities in the DRC INSIGHT Portal.	Forward
Test Administration Manual (TAM)	The TAM provides information for Test Administrators (TAs) in order to successfully administer the Forward Exam.	Forward
Forward Exam Practice Test	Students should be given the opportunity to practice with the online Forward Exam Practice test as new tools and functionality have been included.	Forward
DAC/SAC Training	Required training for all DACs/SACs that did not attend the in-person training sessions in November.	Forward
Test Administrator (TA) Training	Required training for all TAs and covers all information TAs need to prepare for and administer the Forward Exam. DACs should ensure that all TAs view this training.	Forward
Student Transfer Request for ACCESS for ELLs form	Request transfer of students into your district.	ACCESS

Important Dates to Remember

Be sure to refer to each specific assessment calendar for a complete list of key dates.

Date	Event	Program
January 19	**Deadline to submit accommodations/supports in TAA**	**ACT**
January 22	PearsonAccessnext (PAnext) opens for 2024	PreACT Secure
January 26	Additional Materials window closes	ACCESS
January 29	NAEP testing window opens (for selected schools only)	NAEP
January 29	Student Rosters available in PAnext	PreACT Secure

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Date	Event	Program
January 29 -31	Verify ACT Student Rosters in PAnext	ACT
January 30	Attend PreACT Secure Test Administration #1 training	PreACT Secure
January 31	NAEP High School Transcript Study submissions due (for High Schools participating in NAEP 2024 only)	NAEP
February 2	Test window closes	ACCESS
February 13	All materials must be received by DRC for scoring	ACCESS

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