

## ACCESS for ELLs Training Reminder (November 18, 2009)

If you will be administering ACCESS for ELLs® this school year, please complete test administration training prior to testing! Training is essential because:

- For test results to be valid and reliable, we must ensure a standardized testing scenario for all students.
- ACCESS for ELLs undergoes changes every year. Pay close attention to any new guidance in the Test Administration Manuals and online training course. Kindergarten test administrators in particular should note changes this year.

You can train by:

- Attending a state- or district-sponsored face-to-face ACCESS for ELLs training.
- Completing the online training course located at [www.wida.us](http://www.wida.us). (Remember: quizzes are required even for those who attend a face-to-face training.)
- Using WIDA’s professional development PowerPoint presentations and supporting documents related to ACCESS for ELLs. They can be downloaded from the “Training Tool Kit” section of the WIDA online training course.
- Practicing test administration with other trained test administrators. This is especially important for Kindergarten test administrators. Do not give any part of the test to any individual who has not completed ACCESS for ELLs test administration training and signed a WIDA Non-Disclosure Agreement.

Please visit the WIDA website or contact the WIDA Help Desk if you have any questions or concerns:

**WIDA Help Desk**  
Toll free: 866-276-7735  
E-mail: [help@wida.us](mailto:help@wida.us)  
Web site: [www.wida.us](http://www.wida.us)