

# Activity 1

## ANSWER KEY Apple Pie School/District Exercise

Current school year (SY) counts as of October 1:

	Applications	Students
1. Number on Direct Certification list	N/A	50
2. Number of foster children (household of one Income application)	30	30
3. Number of homeless students, per list provided by education liaison	N/A	0
4. Number of students living with relatives receiving Kinship Care and relatives have legal responsibility	5	10
5. Number <i>categorically eligible</i> for free meal benefits based on Food share number or W-Cash case number	100	200
6. Number approved for free meal benefits based on income	100	180
7. Number temporarily approved based on \$0 income reported	10	20
8. Number approved for reduced-price meals	50	100
9. Number approved with "questionable" income	5	10
<b>Total number approved for benefits:</b>	<b>300</b>	<b>600</b>

What groupings above, if any, are excluded from verification? **# 1 and # 3**

### Previous school year verification results:

	Applications	Students
<b>Number selected for verification using random sampling</b>	<b>10</b>	<b>20</b>
Number submitting appropriate documentation prior to the deadline	6	12
Number that responded after benefits were terminated	2	4
Number that did not respond to verification notice even after benefits were terminated	2	4

What is non-response rate? **40 %**

What sampling method is REQUIRED for this school/district?

Standard (formerly Basic)  Alternate #1 (formerly Random)  Alternate #2 (formerly Focused)

Compute *required Sample Size* for each sampling method based on district data for the three sampling methods (on reverse side of this page)

**STANDARD (formerly BASIC)****REQUIRED SAMPLE SIZE**

300 Total number of *all approved applications* on file on October 1  
X .03 Multiply by 3 percent (3%)  
**9** (ROUND ALL DECIMALS UP TO NEXT WHOLE NUMBER) = **9 applications**

Select ERROR PRONE income applications with reported income within \$100 a month (\$1,200 a year) of the free and reduced-price eligibility guidelines; randomly select from the ERROR PRONE applications. If there are not enough applications in this range, continue randomly selecting applications from all applications subject to verification until the required number of applications is chosen.

**ALTERNATE #1 (formerly RANDOM)****REQUIRED SAMPLE SIZE**

300 Total number of *all approved applications* on file on October 1  
X .03 Multiply by 3 percent (3%)  
**9** (ROUND ALL DECIMALS UP TO NEXT WHOLE NUMBER) = **9 applications**

Randomly select the required number of applications. All applications-both categorically eligible (based on 10 digit FoodShare, W-2 cash benefits or FDPIR case number) **and** income eligible--must have an equal chance of selection.

**ALTERNATE #2 (formerly FOCUSED)****REQUIRED SAMPLE SIZE**

(1) 300 Total number of *all approved applications* on file on October 1  
X .01 Multiply by 1 percent (1%)  
**3** (ROUND ALL DECIMALS UP TO NEXT WHOLE NUMBER) = **3**

Select ERROR PRONE income applications with reported income within \$100 a month (\$1,200 a year) of the free and reduced price eligibility guidelines; randomly select from the ERROR PRONE applications. If there are not enough applications in this range, continue randomly selecting income applications until the required number of applications is chosen.

**AND**

(2) Required categorically eligible sample size

100 Total number of categorically eligible applications on file on October 1  
X .005 Multiply by one half of one percent (.5%)  
**.50** (ROUND ALL DECIMALS UP TO NEXT WHOLE NUMBER) = **1 = 4 applic.**  
 From the applications with a FoodShare, W-2 cash benefits or FDPIR case number, randomly select the sample until the required total number is chosen.

# Activity 2

## Verification Exercise ANSWER KEY

Household Applications received as of October 1:

240 free students are on

150 FoodShare, W-2 cash benefits & FDPIR applications (Categorically Eligible applications)

500 free students are on

300 income applications

10 free students are on

10 foster care applications (household of one) income

250 reduced students are on

140 income applications

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1000 F&R Students

600 Total Approved Applications

Your school is allowed to complete **Alternate 1 Sampling**-(formerly Random)

How many applications will you select for verification?

*600 x .03 = 18 applications for Alternate 1 Sampling*

That seems like a lot.

Your school is allowed to complete **Alternate 2 Sampling** (formerly Focused)

How many Error Prone applications (within the \$100 monthly income) would be selected?

And, how many Categorically Eligible applications?

*600 all approved Free & Reduced apps x .01 = 6.0 for 6 applications*

*150 Categorically Eligible apps x .005=*

*0.75 for 1 application (rounding up)*

*Total:*

*7 applications for Alternate 2 Sampling*

Is there another way you could decrease the total number of applications to be verified?

*Yes, request a Direct Certification list before October 1 and check all Categorically Eligible students against the Direct Cert list*

How would you do the selection of the applications for verification? KEY word: randomly

*Many statistical systems may be used; the easiest is to number the applications and mathematically decide which numbers to pull. 600/18 apps= 33.33 so pull each 33rd application until you have reached the 18 necessary; or #33,66,99,132,165, etc.*

(Note: only to be used by Alternate 1 Sampling-(formerly Random)

# Activity 3

## Wisconsin Department of Public Instruction SCHOOL FOOD AUTHORITY VERIFICATION SUMMARY REPORT

### ANSWER KEY

AGENCY # \_\_\_\_\_  
 AGENCY NAME \_\_\_\_\_  
 TYPE OF AGENCY  Public  Private  
 SCHOOL YEAR **2010** - **2011**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it contains a valid OMB control number. The valid OMB control number for this collection is 0584-0026. The time required to complete this information collection is 6 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection.

### I. Enrollment, Application, and Eligibility Information (Pre Verification)

1. Type of Free/Reduced-Price Application Used		Household		6. Type of Verification Used			
		<input checked="" type="checkbox"/> Household		<input type="checkbox"/> Standard (formerly Basic) <input type="checkbox"/> Alternate 1 (formerly Random) <input type="checkbox"/> Alternate 2 (formerly Focused) <input type="checkbox"/> No Verifications Performed (no approved applications)	A. FREE ELIGIBLE based on FoodShare/W-2 Cash Benefits/FDPIR Application	B. FREE ELIGIBLE based on Income/Household Size Application	C. REDUCED PRICE ELIGIBLE
2. Number of schools and RCCIs operating the NSLP and/or SBP	4	A. All Schools	B. Provision 2/3 Schools WHICH ARE NOT OPERATING A BASE YEAR	Items 7 through 11 are required and are reported as of the date of completion of the verification process (see instructions).	2	1	3
3. Number of enrolled students with access to the NSLP (or SBP for SBP only schools)	4000	4000			4	1	8
Please note change in column headings for 4 and 5. Column A is as of the last operating day in October and Column B is as of October 1st		A. # Students as of last operating day October	B. # of Approved Apps as of October 1				
4. Total FREE ELIGIBLE reported (Sum of 4-1 through 4-4)		1000					
4-1. Number of students approved as FREE ELIGIBLE who are not subject to verification: DIRECT CERTIFICATION list from WI Dept. Children and Families, non-applicants approved by local officials: migrant/homeless/runaway liaison list, residential students in RCCIs, and (federally funded income-eligible Head Start and pre-K Even Start)		250					
4-2. Number approved as FREE ELIGIBLE based on FoodShare/W-2 Cash Benefits/FDPIR case number submitted on an application (Categorically Eligible)		240	140			3	
4-3. Number approved as FREE ELIGIBLE based on income/household size information submitted on an application (includes Foster children)		510	310			10	
4-4. Number FREE ELIGIBLE reported for Provision 2/3 Schools WHICH ARE NOT OPERATING A BASE YEAR						1	
5. Total REDUCED-PRICE ELIGIBLE reported		250	150			3	
5-1. Number Reduced-price eligible reported for Provision 2/3 schools WHICH ARE NOT OPERATING A BASE YEAR						1	
						5	
						4	

### II. Results of Verification, by Application Type

7. No Change		8. Responded, changed to Free		9. Responded, changed to Reduced-price		10. Responded, changed to Paid		11. Did Not Respond, changed to Paid	
# applications	# students	# applications	# students	# applications	# students	# applications	# students	# applications	# students
2	1			3		1		1	
4	1			10		2		3	
						5		2	
						2		1	
						6		5	