

ATTENDANCE TRACKER

Katie Kuick
School Social Worker
Milwaukee Public Schools

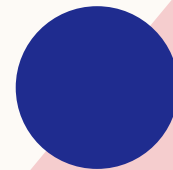
AGENDA

Use of Data Dashboard

How to input referrals into tracker

Tailoring the tracker to your needs

Q&A



MPS Data Dashboard

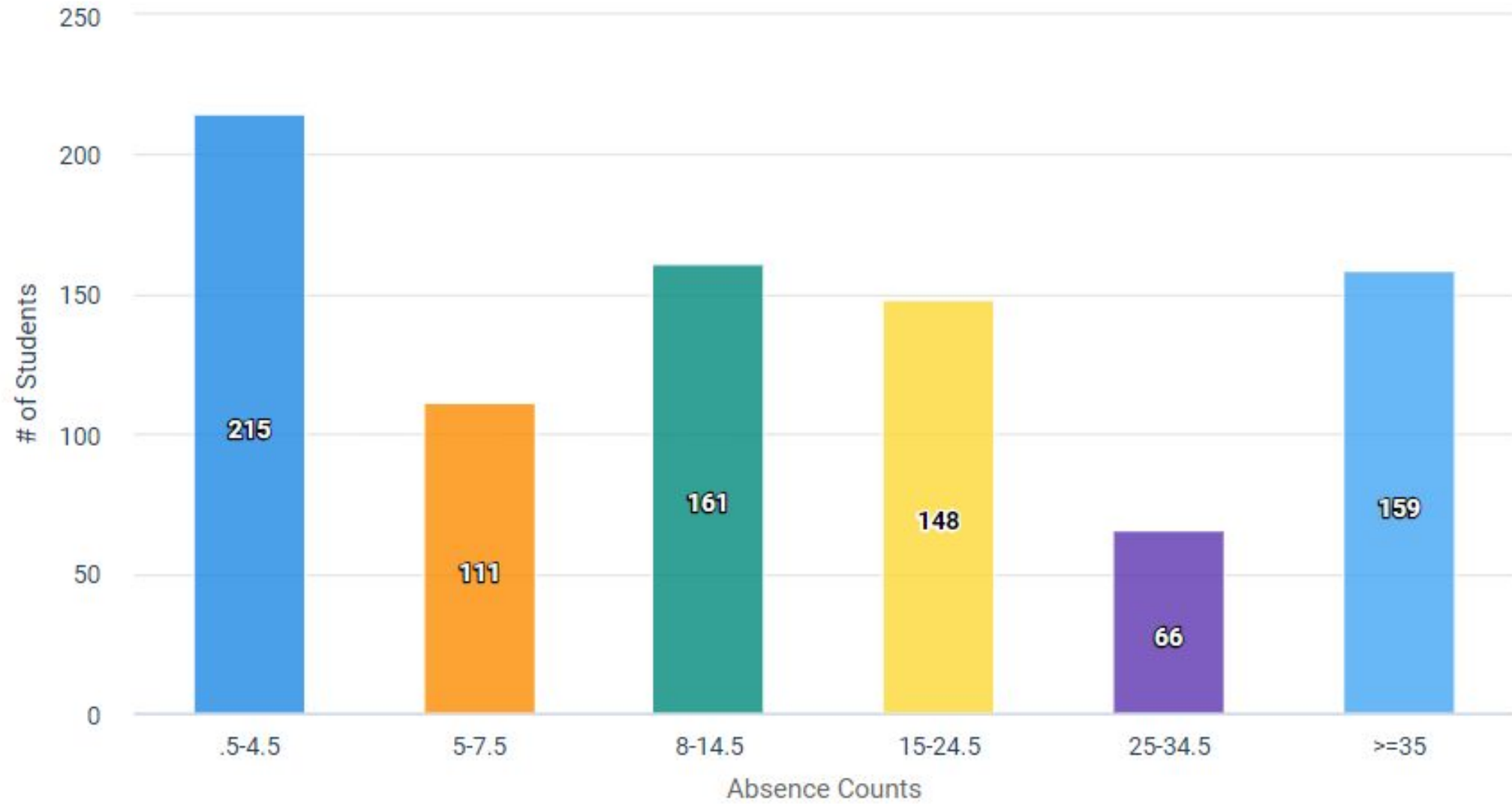
Milwaukee Public Schools has a central location for all data metrics to be pulled.

School Social Work staff accesses an attendance report daily to pull any referrals that need to be addressed.

Our goal is to intervene with the student/family at these junctures:

- * 8 unexcused absences
- * 15 unexcused absences
- * 25 unexcused absences
- * 35 unexcused absences and beyond

Social Worker Referrals - Unexcused Absence Counts



Social Worker Referrals Data

Here is some of the information that can be pulled from the previous bar graph. When pulling this data daily, we sort by the date the student this “bucket.” We copy the students that entered the bucket on the previous school day and paste it into our tracker.

Student ID	Age	Grade	GPA	SPED	ESL	FRL	MCKINNEY	Total Unexcused	Attendance	Date Bucket Reached	Absence Count Group
8719813	18	12	1.65	Yes	No	No	No	8	90.20%	1/25/2024	8-14.5
8886640	16	11	1.83	Yes	No	Yes	No	8.5	90.70%	1/25/2024	8-14.5
8910862	14	9	0	No	No	Yes	No	8.5	84.60%	1/25/2024	8-14.5
8916955	18	11	2	No	No	No	No	8	84.50%	1/25/2024	8-14.5
8939143	16	10	1.35	No	No	No	Yes	8	69.40%	1/25/2024	8-14.5
8759986	18	11	0.84	No	No	Yes	No	9	47.10%	1/24/2024	8-14.5
8876332	16	10	1.86	Yes	No	Yes	No	8.5	71.10%	1/24/2024	8-14.5
8929954	15	10	2.95	No	No	Yes	No	8	80.90%	1/24/2024	8-14.5
8933800	15	10	2.9	No	No	Yes	No	8.5	84.50%	1/24/2024	8-14.5

Intervention Options

Phone call

Home Visit

Text

Meet Student

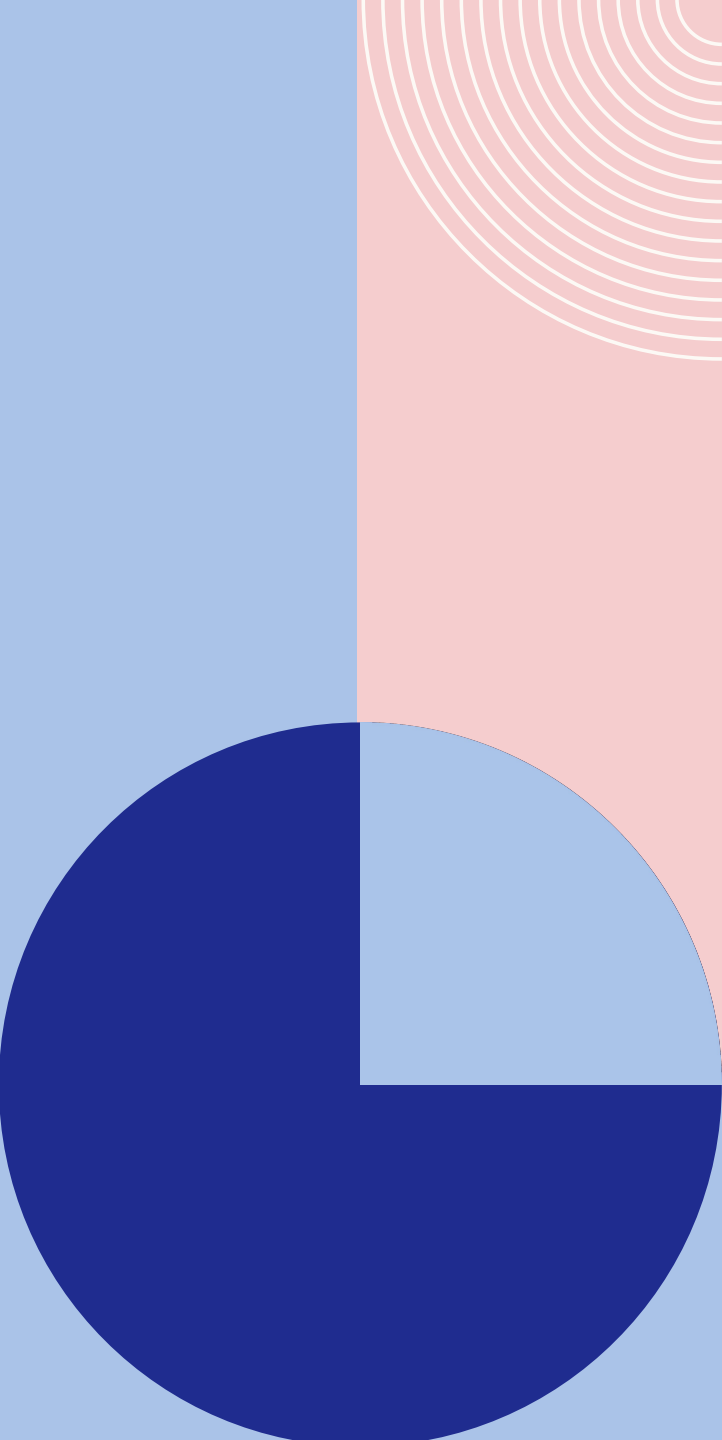
Email

Meet Parent/Guardian

Postcard

Auto-dial calls/texts/emails

Letter





TRACKER TEMPLATE

Click to create your own copy.

<https://docs.google.com/spreadsheets/d/1qq-nkHRBNI6lkMQEVfxsvEnLw4kclQ881YR-6zuk-U/copy>

TAILORING THE TRACKER TO YOUR NEEDS

Click the link below for tips & tricks.

<https://docs.google.com/document/d/1r5RzwryxJsJ76gj7wMN1Rok-c8nGwXol8IL2qTbmsuU/edit?usp=sharing>

Q&A TIME!

Feel free to email me with any questions.

silhakm@milwaukee.k12.wi.us

For any Google Sheets questions, you can always do an online search for *'how to do _____ in Google Sheets'* for answers.